

**West Contra Costa Unified School District
Minutes of the Special Board of Education Meeting
Facilities Operations Center
1400 Marina Way South
Richmond, CA 94801**

August 18, 2015

I. Call to Order

President Groves called the meeting to order at 2:33 PM.

In attendance were: Liz Block, Randy Enos, Todd Groves, Madeline Kronenberg.
Absent was Valerie Cuevas.

CBOC members in attendance included: Tom Panas, Anton Jungherr, Charlene Harlan-Ogbeide,
Antonio Medrano.

Staff in attendance included: Mark Bonnett, Sheri Gamba, Lisa LeBlanc, Bruce Harter

II. Opportunity for Public Comment

Anton Jungherr

III. Bond Disclosure Training

Ms. Gamba introduced Dan Deaton, an attorney with Nixon Peabody who specializes in public sector organization bond disclosure. Mr. Deaton made the presentation "Why Good Disclosure Practices Matter." Mr. Deaton encouraged questions and discussion throughout the presentation. Mr. Deaton identified problems that public organizations experience in meeting the disclosure requirements under federal statute. He used examples of San Diego, New Jersey, Pennsylvania and Indiana to illustrate his points. Then, he described the processes that public organization must use to maintain and comply with disclosure policies and procedures. Mr. Deaton answered questions regarding reasonable delegation, adequate training of staff, and how to address due diligence requirements.

IV. Adjournment

The meeting was adjourned at 3:40 PM.

<p><u>R. Enos</u> Approved 9/2/15</p>
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